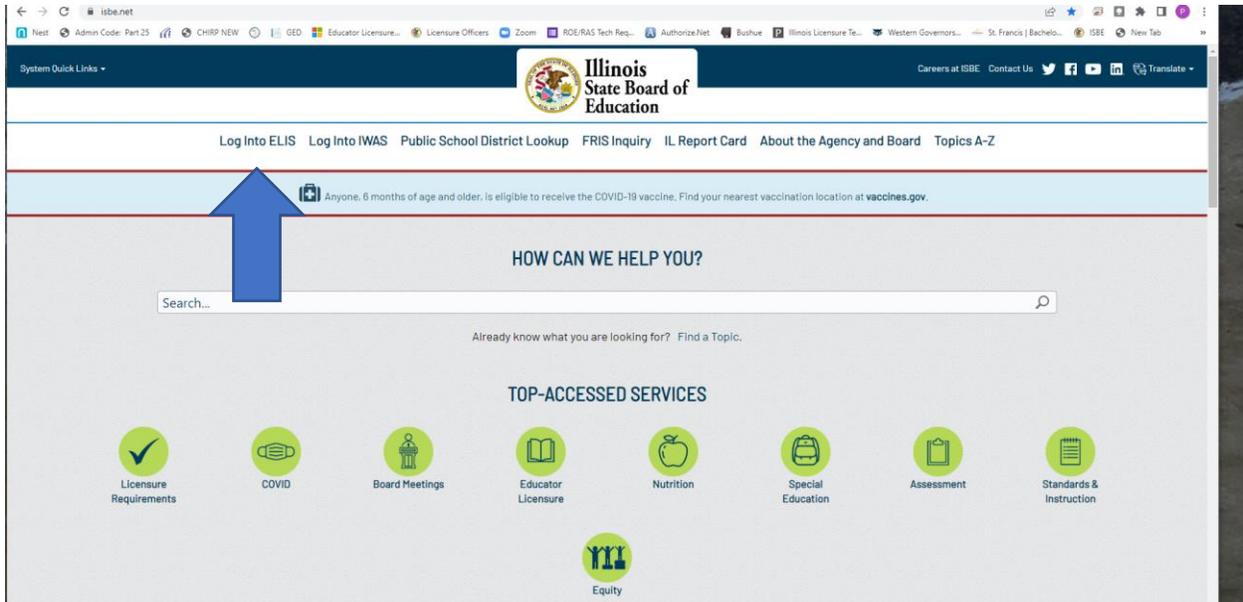
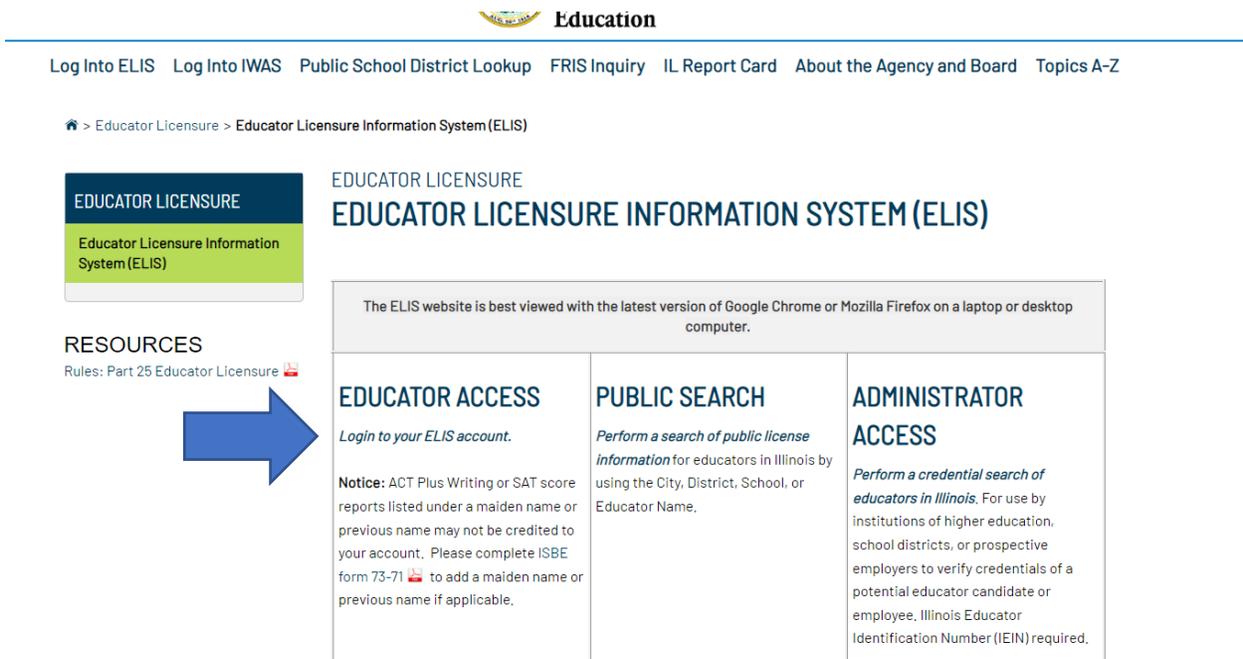


# How to Apply for the Short Term Approval (STA) - Paraprofessional

[www.isbe.net](http://www.isbe.net) then click on Log into ELIS



Click on Login to your ELIS account



## Login to your ELIS account



# Illinois State Board of Education

Darren Reisberg, *Chairman*      Dr. Carmen I. Ayala, *State Superintendent of Education*

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[Help](#)

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[IWAS User Guide](#) 

[IWAS Training Video](#)

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[About SSL Certificates](#)

### ELIS Log In Page

**Already have an account? Login Here:**

**Login Name**

**Password**

Remember Login Name

**LOG IN**

**Forgot Your Password?**

If you have forgotten your login name or password, click on the link below.

[Find Login/Password](#)

[CLICK HERE FOR FIRST TIME ACCESS TO THE ELIS SYSTEM](#)

ELIS (Educator Licensure Information System) is now replacing ECS (Educator Certification System).

You will be directed to create an IWAS for Educators account to instantly access ELIS and view your credentials. After successfully creating your account, you will be able to log in on the left side of this page anytime to access your information.

**Need Help?**

If you need help with logging in, the sign up procedure or your password, please click on the link below.

[Help](#)

This web site has been optimized for Internet Explorer 9.0 or above / Firefox 18.0 or above. You can download the latest version of these browsers by clicking on the following icons.

## Click Continue



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login: MARCIMORRIS

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[Edit Profile](#)

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[Change Password](#)

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[Contact ROE](#)

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[Help](#)

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[Logout](#)

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[IWAS Training Video](#)

**Welcome to your personal IWAS for Educators account.**

From this page you can click on the "Continue" button to access all of your credentials online.

**Continue >>**



## Click Apply for Credential

The screenshot shows the 'Home Page' of the Educator Licensure Information System. A navigation menu on the left includes: Credentials, Degrees, Fees, Tests, Communications, Deficiency Letters, Additional Credentials, Images, Assignments/Salary, Professional Development, and TCIS History. The main content area features a red error message: 'There is no degree on file for this educator.' Below it is a yellow message: 'Educator is not currently eligible for public school employment.' A blue button labeled 'Apply for Credential' is centered on the page. Below the button is a red warning: 'All school personnel who are required to hold a license are responsible for securing, maintaining, registering, and renewing their license.' A large blue arrow points upwards towards the 'Apply for Credential' button.

## Click Approval

The screenshot shows the 'Applications' page of the Educator Licensure Information System. The navigation menu on the left is the same as in the previous screenshot. The main content area features a yellow error message: 'Educator is not currently eligible for public school employment.' A blue button labeled 'Apply for Credential' is present, with a dropdown menu open below it. The dropdown menu lists the following options: Endorsement, Professional Educator License (PEL), Substitute License (SUB), Short-Term Substitute License (STS), Paraprofessional License (Teacher's Aide), Career and Technical Educator Endorsement (CTE), Transitional Bilingual Educator Endorsement (TBE), Visiting International Educator Endorsement (VIT), Chief School Business Official (CSBO), and Approval. A large blue arrow points to the 'Approval' option at the bottom of the dropdown menu.

## Click on Short Term Approval for Paraprofessionals

### Approval Application

Approval Type      Legal Questions      Submit Payment

The first step to submitting your Illinois approval application is to determine your approval type. Please select your desired approval type from the list below.

- Adaptive PE *(No existing license found for this type of approval and educator)*
- Bilingual Special Education *(No existing license found for this type of approval and educator)*
- Early Childhood Special Education *(No existing license found for this type of approval and educator)*
- English as a Second Language Special Education *(No existing license found for this type of approval and educator)*
- Interpreters - Cued Speech
- Interpreters - Sign Language
- Short Term Approval for Paraprofessionals

Previous      Cancel      Next

After this you will answer background questions and pay the \$50 application fee. Bring your high school diploma, transcripts or GED to the I-KAN ROE office to be uploaded to your ELIS account. ISBE will check to see if your high school diploma/transcript is uploaded and if so they will issue the Approval.